CITY OF HARRISONBURG

November 12, 2026, Planning Commission Meeting

Title
Consider adopting amendments to the Planning Commission Bylaws – Thanh Dang, Community Development

Recommendation
Option 1. Adopt amendments to the Planning Commission Bylaws as presented.

Context & Analysis
At the October 14, 2026 Planning Commission meeting, staff presented the following proposed amendments to the Planning Commission Bylaws:

- Within Article IV, currently, the Planning Commission appoints the secretary to the Commission. Historically, a member of city staff has served as secretary. The proposed amendments would give authority to the Director of Community Development to designate an employee of the City of Harrisonburg as secretary.
- Within Article X. Section 10-4, the proposed amendments reflect the current practice for public hearings.

Section 11-1 of the Bylaws states:

> These Bylaws may be amended by a majority vote of the entire membership after twenty-eight days prior notice to the Commission members.

Staff recommend adopting amendments to the Planning Commission Bylaws as presented.

Options
1. Adopt amendments to the Planning Commission Bylaws as presented.
2. Adopt amendments to the Planning Commission Bylaws with modifications.
3. Reject amendments to the Planning Commission Bylaws.

Attachments
- Current Planning Commission Bylaws Reflecting Recommended Amendments